



STATE OF TENNESSEE
DEPARTMENT OF EDUCATION

**REQUEST FOR PROPOSALS # 33105-01319
AMENDMENT # 2
FOR RESPONSE TO INSTRUCTION AND
INTERVENTION UNIVERSAL SCREENERS AND
PROGRESS MONITORING TOOLS**

DATE: APRIL 10, 2019

RFP # 33105-01319 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE	COMPLETED/REVISED
1. RFP Issued		March 6, 2019	COMPLETED
2. Disability Accommodation Request Deadline	2:00 p.m.	March 11, 2019	COMPLETED
3. Pre-response Conference	9:30 a.m.	March 15, 2019	COMPLETED
4. Notice of Intent to Respond Deadline	2:00 p.m.	March 18, 2019	COMPLETED
5. Written "Questions & Comments" Deadline	2:00 p.m.	March 25, 2019	COMPLETED
6. State Response to Written "Questions & Comments"		April 4, 2019	COMPLETED
7. Amendment #2 Posted This amendment is providing responses to questions that were received by the March 25 Q&C deadline.		April 10, 2019	REVISED
8. 2 nd Written "Questions & Comments" Deadline to address SPECIFIC vendor exceptions to areas of the pro forma contract	2:00 p.m.	April 12, 2019	REVISED
9. State Response to 2 nd Written "Questions & Comments"		April 17, 2019	
10. Response Deadline	2:00 p.m.	April 25, 2019	

11. State Completion of Technical Response Evaluations		May 14, 2019	
12. State Opening & Scoring of Cost Proposals	2:00 p.m.	May 15, 2019	
13. Negotiations (Optional)		May 16-May 22, 2019	
14. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	May 28, 2019	
15. End of Open File Period		June 4, 2019	
16. State sends contract to Contractor for signature		June 6, 2019	
17. Contractor Signature Deadline	2:00 p.m.	June 10, 2019	

2. State responses to questions and comments in the table below amend and clarify this RFP.

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
1.1		1 I think there is a mistake that I wanted to bring to your attention. In the statement of Procurement Purpose 1.1, there is a link to the RTI2 Framework. The link does not go to the RTI2 Instructional Framework, but the RTI2-B Framework. The description of universal screening is quite different.	The link was updated in RFP Amendment 1.
		2 Can we submit one product for both a progress monitor and a universal screener? How can we delineate pricing for one solution that has multiple uses? We don't want to appear that we are charging for both uses.	Pricing must be submitted separately for the universal screener and progress monitoring tool.
		3 Does the state seek one solution that can assess all three academic skill areas: reading, mathematics, and writing? Will the state award a solution that only covers one or two skill areas?	The state will consider awarding one or two content areas, however, the scoring rubric reflects a preference for tools that measure more content areas.
Section 3.3.6 & Section A.4		4 Section 3.3.6 indicates a respondent must not submit more than one Technical Response and one Cost	Respondents can specify which content areas they are proposing in the response to RFP Attachment 6.2,

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		Proposal. However, section A.4 indicates vendors may submit universal screeners that explicitly measure reading, math, and/or writing. How does the state prefer vendors submit a response for two separate universal screeners – one for reading and one for math, for example? How do we break out software cost per subject area if we cannot modify the pricing form?	Universal Screening Technical Response & Evaluation Guide Item References C.3, C.5., C.7, C.8, C.9, and C.11. For example, Respondent can specify the submission for Item Ref. C.3 is for reading and math. Pricing must be inclusive of all costs.
C.7	23	5 How will the points be divided for item C.7 on page 23?	The evaluators will independently evaluate and score the response to C.7 using the whole number, scale on page 23.
		6 Are respondents permitted to submit to only universal screening or progress monitoring or must both components be combined in our response?	Respondents may submit a proposal for either the universal screener or the progress monitoring tool or both.
C.7.	23	7 On page 23, requirement C.7: Does the state require six identical copies of all measures?	Six identical copies, of each measure, for each grade for which the measure is available.
Attachment 6.2		8 We would like to request a copy of the Word version of the Technical Response and Evaluation Guide which was offered in the pre-response conference.	The RFP coordinator will provide a word document.
6.2 Section C and RFP Section 1.1.2.		9 “Vendors may submit a proposal for either a universal screener or a progress monitoring tool or both. All vendors receiving a score of 50 or above on RFP Section 6.2, Section C will be identified as meeting the state criteria through this RFP process.” RFP section 1.1.2. on the same page further states: “The districts will enter into a contract with the vendor it selects for the State negotiated cost. State recommended vendors identified through this process will offer the negotiated pricing to all school districts in the state.” RFP section 5.1 on page 14 states: “All responsive Respondents whose technical score (RFP Attachment 6.2, Section C) for the item(s) a proposal was submitted for is 50 or higher will be identified as a State recommended Universal Screener and/or Progress Monitor and will enter into cost negotiations with the State.”	The cost does not impact whether a respondent will be recommended for contract award. However, a contract may not be awarded if cost negotiations are not successful.

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		<p>Furthermore, the evaluation table in section 5.1 assigns 30 points to the cost proposal.</p> <p>a. Please clarify whether and how the cost evaluation will impact respondents' identification as meeting the state criteria through this RFP process. In other words, if a respondent receives a score of 50 or above on RFP Section 6.2, will that vendor be identified as a State recommended Universal Screener and/or Progress Monitor, regardless of how many points the vendor receives for its cost proposal? Or does the cost proposal impact whether a vendor will be recommended?</p>	
Attachment 6.3.		10 a. If a respondent offers different volume discount tiers than specified in Attachment 6.3, should those additional tiers be included on the form?	Yes.
Attachment 6.3.		b. If no to question 10.a., is it acceptable for recommended vendors to offer districts lower pricing than presented in the proposal, if the districts meet the vendors' additional volume discount tiers that were not listed on RFP Attachment 6.3?	Yes, respondents may offer districts lower pricing.
		11 Do you know when you'll share the bidders list to the conference call participants?	The list of pre-response participants is attached to this amendment.
C.7	23	<p>12 "Provide six paper copies of all measures for each grade as evidence that the product explicitly measures each area listed below. Reading: alphabetic principle, phonemic awareness, phonics, reading fluency and reading comprehension/vocabulary AND/OR Mathematics: early numeracy, mathematics calculation, mathematics problem solving."</p> <p>Our universal screener is a computer-based assessment without a paper/pencil option for administration. The assessment serves up a unique set of questions for each student, pulled from a pool of thousands of field-tested items. As many of these</p>	Yes, this is acceptable.

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		items are technology-enhanced, seeing a printed version of the assessment will not provide evaluators with a complete view of the items. Is it acceptable for us to instead provide a small sampling of items in print (screenshots of these items) for each listed domain within reading and mathematics, and also provide the State's reviewers with access to the online platform so they may experience the items and assessment first-hand, as they were intended to be administered?	
Attachment 6.2		13 In the recent bidders conference for RFP# 33105-01319 for Response to Instruction and Intervention Universal Screeners and Progress Monitoring Tools, it was mentioned that bidders could request a copy of the tables for the Technical Response & Evaluation Guide (RFP pages 17-29) in a Word document. We would like to receive a copy of that Word document when it's available.	The RFP coordinator will provide a word version of the RFP.
A.2		14 In regards to A.2, the requirement to provide information about conflicts of interest, the example of a conflict that should be disclosed is an employee of the State of Tennessee. Would a former employee of the State of Tennessee also require disclosure?	Respondents should err on the side of disclosure.
		15 We were unable to attend the pre-bid conference on 3/15. Will the transcript or any other record of that meeting be available for view?	No, there is no transcript of the meeting only the names of the attendees.
Attachment 6.2 B.17		16 One of our concerns is the requirement to ask three of our customers to complete the comprehensive reference questionnaire included in the RFP document. We feel that it is somewhat of an onerous task and wondered whether this concern was raised by anyone else. Is there any other way to obtain references?	No. References should be provided as listed in RFP Attachment 6.2. B.17.

3. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.